



Seattle University – Junior Faculty Professional Development Program Leave Application

Name: Degree: SU ID:

School/College:

Campus Address:

Department (as appl):

Academic Year:

Quarter of Leave:

Summer Stipend:

Please complete a short proposal (insert below - no more than two paragraphs), detailing the following:

Description of projects and activities that will be undertaken.

Discussion of how these projects and activities will facilitate the candidate's progress toward a positive tenure review.

Explanation of how the candidate's reduced teaching schedule (or summer research schedule) is consistent with departmental/college/ school instructional needs.

Proposal:

The two course release/summer stipend must be taken the same academic quarter for which they are awarded.

Within 60 days of the release or summer stipend period, the faculty member shall submit to the Dean of his/her college/school and to the Provost a written report detailing the accomplishments made during the release or summer stipend period.

COMPLETE AND SUBMIT FORM TO THE DEAN ACCORDING TO THE SCHOOL/COLLEGE TIMELINE

Applicant Signature & Date:

Department Chair Signature & Date:

Dean Signature & Date: