Present: David Arnesen, Brenda Broussard, Carol Wolfe Clay, Isiaah Crawford, Terry Foster, Sonora Jha, Tina Johnson, William Kangas, Andy Kim, Chuck Lawrence, Kristi Lee, Michael Matriotti, Sean McDowell, Jacquelyn Miller, Rob Rutherford, Kristen Shuyler, Chris Stipe, John Strait, Jeremy Stringer, John Weaver, Alanna Welsh, Jason Wirth.

Excused: Mary Rose Bumpus, Karen Feldt.

Minutes taken by Rosa Hughes.

I. Review of 11-14-11 Minutes
    a. Correction to item IV. e: Rob Rutherford is from S&E, not A&S.
    b. Corrected minutes approved.
II. Program Proposal: Digital Design (*Guests: David Powers, Kan Liang, Josef Venker, S.J.*)
    a. Currently offer Interdisciplinary Digital Arts major, which does not meet student needs.
        i.   Needs to be comparable to BFA programs and degrees such as Digital Design and Graphic Design at other institutions.
        ii. Under current degree, students need to supplement their education at places like Art Institute of Seattle. The new degree will cover these areas.
    b. Two full time faculty: Naomi Kasumi and Alexander Mouton.
    c. The new degree combines the traditional values of a Jesuit liberal arts education (the ability to read, write, speak, and think critically) with job skills needed in the market.
    d. Field will grow and develop in the future, especially with cross-campus connections.
        i.   Connections to digital photography and print making.
        ii. Also appeals to students who from S&E in computer design and software.
    e. The new degree establishes benchmarks: admissions portfolio requirement, mid-career portfolio requirement, and graduation exhibition.
    f. Technology requirements
        i.   One of the Mac labs is in the Administration building and the other is a digital music lab in the basement of the Fine Arts building.
        ii. Can also use the lab in the basement of Hunthausen and the multi-media design room in the library for homework.
        iii. There is a budget figure of 20,000 per year to maintain and upgrade software.
        iv. The Dean met with CIO Chuck Porter and Alexander Mouton and there is a commitment at the university level to support the tech needs.
    g. The Business of Art (senior synthesis) course prepares students to have a 5 year professional plan for themselves after graduation.
        i.   Internships
        ii. Freelancing
        iii. Career opportunities
    h. Aim for final cohort size to be 16 per year to allow enough qualified transfer students to enter.
III. Discussion of Digital Design
    a. PRC found it to be a very strong proposal, and an improvement on what is already in place.
    b. Concern of what to do with students who signed up for the program and then were not accepted.

        i.   Unlikely given the education that they receive and the fact that they passed the initial portfolio review.

       ii.   Just a variant on the basic GPA requirement.

   c.   Report is sent to the Provost as written.

IV. School of Theology and Ministry Program Review (*Guests: Mark Markuly and Sharon Callahan*)

   a.   One error on the memo: STM does not have 20 full time faculty, they have 14.

        i.   They include THRS faculty in their count to accrediting body ATS so that the grant potential is greater.

       ii.   Also have split positions. The faculty titles document allows faculty to teach at multiple schools/colleges.

   b.   The Alaska program was a program where STM faculty worked at Providence Hospital in Alaska. There are two students finishing up and it was externally accredited in 2009.

   c.   Working on improving assessment

        i.   Embedded assignments, norming of faculty evaluations, focus on quantifiable data.

       ii.   Seeking recommendations on how to tie student performance to outcomes.

V. Discussion of STM

   a.   Issue around Concern 3 on memo: Level of Scholarship

        i.   Internally increased standards after their first candidate was rejected from tenure based upon scholarship

       ii.   STM has undertaken full and complete revision of their internal Rank &Tenure standards to meet the university level, starting with the recruitment and hiring process.

      iii. Pace setter on ecumenical discussion.

      iv. Encouraging that they received approval from the accrediting body.

   b.   Concern over multiplicity and overlapping of degrees appealing to the same potential student bodies. Reshuffling without increasing the attractiveness of degrees/school.

        i.   STM has developed a strategic plan that speaks to their desire to increase enrollment.

       ii.   Intense competition in the region. Strategic plan addresses these issues well and includes the increase in distance learning development.

   c.   Correct number of faculty on memo and send to the Provost.

VI. Announcement

   a.   Faculty salary data will be available to AcA by December 9.

VII.   Meeting adjourned at 3:34pm.