



**Academic Assembly Meeting No. 8**

**Monday January 11, 2021**

**2:05 – 4:00 pm, Zoom Meeting**

**MINUTES**

**Academic Assembly Members**

**Present:** Angie Jenkins, Carol Adams, Chris Paul, Connie Anthony, Kathleen La Voy, Felipe Anaya, Frank Shih, Gregory Silverman, Holly Ferraro, John Trafton, Kate Koppelman, Katie Oliveras, Khalee Kiazolu, Kirsten Thompson, Margit McGuire, Mark Taylor, Mimi Cheng, Oleh Amah, Patrick Murphy, Richard McGaha, Rose Murphy, Russ Powell, Sarah Bee, Shane Martin, Terri Clark, Yancy Dominick

**Excused:** Robin Narruhn

**Seattle University Attendees**

**Presenters:** Jen Marrone, Joyce Allen, Kevin Krycka, Robert Dullea

**Guests:** Agnieszka Miguel, Alexandra Adame, Barrios Sonia, David Green, Dominick CodyKramers, Dylan Helliwell, Hannah Tracy, Joanne Hughes, John Fleming, Katherine Raichle, Kathryn Bollich-Ziegler, Kelly McBroom, Marc McLeod, Maylon Hanold, Mehmet Vurkac, Michele DuBois, Niranjana Chipalkatti, Sven Arvidson, Teodora Shuman

**I. Provost Update**

**2:05 – 2:25 pm**

- a. Meeting was called to order at 2:05 pm by AcA President, Frank Shih.
- b. The Provost expressed his gratitude for the faculty's hard work through the FQ and wished everyone a Happy New Year. The Provost offered updates on discussions surrounding student evaluations, changes made to the startup process for WQ considering the worsening COVID-19 pandemic, recent national political events, and the effect the national political climate is having on higher education. The Provost offered an overview of a Seattle University collaboration with Swedish Medical Group to assist in running a COVID-19 vaccination clinic on campus. The Provost announced the re-appointment of Mr. Jeff Philpott as Director of the University CORE Department. The Provost also proposed a review of the university guidelines for appointing directors to university institute, centers and units.

**II. AcA President Update**

**2:25 – 2:30 pm**

- a. **MOTION** Moved by Frank Shih: "Move to approve the agenda for the January 11, 2021 meeting of the Academic Assembly (AcA)." Seconded. **Approved.**
- b. **MOTION** Moved by Frank Shih: "Move to approve the meeting minutes from November 16, 2020 meeting of the Academic Assembly." Seconded. **Approved.**

- c. The AcA President updated the AcA membership on the status of the Faculty Welfare Committee (FWC) and announced the roster of FWC members. The FWC roster is as follows:
  - i. Deidre Bowen (LAW)
  - ii. Meenakshi Rishi (ASB)
  - iii. Carol Adams (COE)
  - iv. Robin Narruhn (CON)
  - v. Felipe Anaya (LIB)
  - vi. Kirsten Thompson (CAS)
  - vii. Laura Austin (CSE)
  - viii. HR Representative
  - ix. Provost Office Representative
- d. The AcA President updated the AcA on the status of the Administrative Service Program Review Committee.

**III. Academic Program Portfolio Review Update 2:30 – 3:00 pm**

- a. Academic Program Portfolio Review (APPR) Co-Chairs Robert Dullea (Vice Provost) and Terri Clark (Faculty, Nursing) offered an update on the status of the APPR process and highlighted how the APPR group is working to address concerns raised by university community stakeholders. The Co-Chairs outlined the process' next steps. AcA members discussed the contents of the update and asked questions of the Co-Chairs.

**IV. Registrar's Office – Feedback on 21-22 Academic Calendar Draft 3:00 – 3:10 pm**

- a. University Registrar, Joyce Allen, presented a draft of the 2021-2022 Academic Calendar and requested feedback from the AcA membership. AcA members discussed the draft and asked questions of the Registrar.

**V. Academic Calendar Review 3:10 – 3:25 pm**

- a. Academic Calendar Review (ACR) Co-Chairs Kevin Krycka and Jen Marrone presented an update and overview of the ACR process. The Co-Chairs highlighted that the process is now entering Phase 3 and is seeking feedback before presenting its final report. AcA members discussed the contents of the presentation and asked question of the Co-Chairs.

**VI. AcA Open Business – AcA Projects 3:25 – 4:00 pm**

- a. **Student Evaluations:** AcA members discussed strategy and next steps to review, restructure and improve Seattle University's student evaluation process.
- b. **Annual Performance Reviews (APRs):** AcA members discussed a strategy and next steps to review, restructure and improve Seattle University's APR process.
- c. **AcA Membership Transition 21-22 AY:** AcA members discussed the process for transitioning the AcA membership from the current academic year to the next.

*Meeting was adjourned at 4:00 pm.*

*Minutes taken, and respectively submitted, by the AcA Secretary.  
Lindsey Nakatani, Senior Administrative Assistant, Office of the Provost  
January 11, 2021*