Academic Assembly Meeting No. 15
Monday, April 17, 2023
2:05 p.m. – 3:35 p.m.
ADAL Stuart T. Rolfe & Zoom

MINUTES

Members Present: Carol Adams, Philip Barclift, Mark Cohan, Douglas Eriksen, Naomi Hume, Nalini *Iyer*, Angie Jenkins (Staff Council, *ex-officio*), Benjamin Jones-Rice (SGSU, *ex-officio*), Richard McGaha, Margit McGuire, Carrie Miller, Patrick Murphy, Jodi O'Brien (Associate Provost, *ex-officio*), Katie Oliveras, Russell Powell, Bryan Ruppert, Patrick Schoettmer, Frank Shih, Gregory Silverman, Phillip Thompson, Michael Trice, Erin Vernon, Glenn Yasuda and Valentina Zamora.

I. **Opening Remarks**   2:06 p.m. – 2:10 p.m.

   a. Meeting was called to order at 2:06 p.m. by Academic Assembly (AcA) President, Frank Shih.
   b. **MOTION** Moved by Frank Shih: **"**Move to approve the agenda for the April 17, 2023, meeting of the AcA." Seconded. **Approved.**
   c. We are having back-to-back AcA meetings to prepare for the Board of Trustees (BoT) meeting early June. After the BoT meeting, AcA will have one more meeting before Summer Break.

II. **Provost Update***, Jodi O'Brien*   2:10 p.m. – 2:30 p.m.

Associate Provost for Faculty Affairs, Jodi O'Brien, presented a draft of the Faculty Performance Expectations Implementation Guidelines. The Annual Performance Review (APR) Working Group is working to develop a uniform APR by November 2023. The working group will continue to consult with stakeholders such as the Deans' Council and school/college faculty governing bodies. Additionally, faculty can approach their school's/college's liaison for more detailed updates on their school's/college's APR discussions. AcA discussed clarifying and codifying hidden work to ensure equity and diversity. Associate Provost O'Brien mentioned the pilot APR is a collaborative and emerging process. The pilot will focus on the APR reflecting institutional values and intent. Following the first round, we can rethink the details and adjust.

Currently, the APR Working Group is not considering adjusting the APR timeline. Therefore, the pilot is expected to launch in January 2024. Associate Provost O'Brien will be Provost Martin's liaison during the process and will ensure work is complete before the fall Board of Trustees meeting. O'Brien noted that discussions regarding weighted distributions occurred in previous AcA meetings. In addition, it was noted that the APR discussions relate to tenured and tenure-line faculty. There is a separate term-faculty working group that is completing its first round of promotions before addressing the APR for term-faculty.

III. **Reigniting Our Strategic Directions Forum**   **2:30 p.m. – 3:07 p.m.**
   Chris Van Liew and Morgan Frost

   Seattle University's *Reigniting Out Strategic Directions* (RSD) was launched last spring. The Office of Strategic Initiatives joined AcA to collect input as the University heads into the second year of this multi-year effort—
   a. As a community, Seattle University needs to find more sufficient ways to prioritize its resources without leaving things behind.
   b. There are non-academic units developing new processes and systems of communication and engagement. AcA members provided feedback that these groups communicate to stakeholders before implementation.
   c. The right leadership and culture should be prioritized in the wake of the Chief Financial Officer's departure. The CFO is really important to RSD.
   d. AcA members commented that the University has made the most progress in the RSD Foundation, Goal 1 and Goal 2 and pointed to Laudato Si, the securing of the Mellon Grant and improving retention rates as examples of progress. AcA members asked for clarification on the role of mission integration in our foundation.
   e. AcA provided feedback that the University should accelerate its progress in Goal 1, Goal 3 and Goal 5 and commented that Goal 3 and Goal 5 seem interconnected.
   f. AcA members commented that faculty hope to continue to enhance the student experience by being able to creatively prepare students for the work field.
   The Office of Strategic Initiatives is available for feedback in different ways. Please go to their website for more information.

IV. **Program Review Committee**, *Margit McGuire*   **3:07 p.m. – 3:19 p.m.**

   MOTION Moved by Margit McGuire: "I move to approve revisions to Professional Master of Business Administration (P-MBA) set forth by the PRC." Seconded. **Approved**. *Unanimously*.

   MOTION Moved by Margit McGuire: "I move to approve revisions to M.Ed. in Educational Administration (EDAD) set forth by PRC." Seconded. **Approved**. *Unanimously*.

   MOTION Moved by Margit McGuire: "I move to approve revisions to BA Design set forth by PRC." Seconded. Discussed. Technical error needs updating. **Approved**. *14 yays, 0 nays, 1 abstention.*

   MOTION Moved by Margit McGuire: "I move to approve revisions to BFA Photography set forth by PRC." Seconded. Discussed. Assembly members would like to know the learning outcome implications of interlocking a 2000-level course with a 3000-level course. **Tabled**.

V. **AcA Open Business**   **3:19 p.m. – 3:28 p.m.**

   There are two AcA officer openings this spring. AcA members raised whether officer term-lengths should be longer than two years. AcA would like to address proposing a 360 review of all senior leadership. Additionally, members would like more time on the agenda to discuss opportunity hires.

Meeting was adjourned at 3:28 p.m.

Minutes taken and submitted by the AcA Administrative Assistant,
Caroline Pedro, Senior Administrative Assistant, Office of the Provost