Academic Assembly
Monday, October 2, 2023
2:05 p.m. – 3:35 p.m.
Student Center 130 & Zoom

MINUTES

Members Present: Carol Adams, Wan Bae, Philip Barclift, Deirdre Bowen, Marc Cohen, Douglas Eriksen, Danieli Evans, Naomi Hume, Nalini Iyer, Benjamin Jones-Rice (SGSU, *ex-officio*), Tayyab Mahmud, Richard McGaha, Rachel Olson (Staff Council*, ex-officio*), Patrick Murphy, Gayle Robinson, Bryan Ruppert, Patrick Schoettmer, Frank Shih, Kirsten Thompson Phillip Thompson, Erin Vernon, Kerry Von Esch and Glenn Yasuda.

I.   **Opening Remarks**, *Marc Cohen*

The meeting commenced at 2:06 p.m., with Marc Cohen, the Academic Assembly President, presiding. Marc outlined the following priorities for the year:
   a.   To enhance communication and transparency, we aim to send out draft minutes via email within 72 hours and share what we consider significant with the campus community. Additionally, we'll actively seek input from faculty. We plan to schedule open sessions for all faculty once per quarter.
   b.   There's a prevailing sentiment that institutional systems and processes can hinder faculty work. We'll monitor issues and administrative responses closely.
   c.   We'll work on fostering a stronger sense of community and increasing trust on campus.

II.   **Report about the Committee on Committees,** *Patrick Schoettmer*

The Committee on Committees (ConC) has two primary roles. First, it acts as a steward for AcA and the faculty, maintaining records and tracking appointment calendars and charters. This helps identify who is responsible for what and facilitates communication with AcA. ConC also monitors school/college representation across campus for DEI and voice elevation. Second, ConC supports University governance, with most of the substantial work happening within the University's committee structure. Additionally, ConC aids in the flow of information back to AcA and all faculty to ensure accountability throughout the university.
   a.   There are a considerable number of AcA and University committees, and we need faculty members to actively participate. Without willing volunteers, AcA's work cannot progress. VP Schoettmer explained the general categories, including who controls the charter and membership for each committee and how appointments are made. There's also room for debate, such as whether committees chartered and staffed by ConC should be decentralized to the colleges. Charter reform will be addressed in the winter quarter to enhance shared governance within the committee structure.

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    b. AcA is seeking faculty volunteers for the Bylaws Committee (3-4 volunteers) and ConC (2 volunteers). Some committees are unable to operate due to a lack of quorum. AcA members can assist by reaching out to potential faculty volunteers within their own schools/colleges.'.

    c. Over the past few years, ConC has been in a state of urgency. The goal is to reestablish and stabilize committees.

    d. In response to a question about remote involvement, committees are open to hybrid/remote participation.

III. Implementation of SLATE, Associate Provost and Vice Dean James Miller

    a. SLATE Implementation

        i. Slate is a customer relationship management tool. The primary objective is to address institutional problems that students encounter by systematically documenting student interactions, allowing for effective issue resolution.

        ii. This approach aims to treat each student as a whole, ensuring that information is tracked comprehensively to avoid students having to repeat their issues at every interaction.

        iii. It involves gathering data on student activities within the system, interventions, and engagement strategies to enhance overall student success.

    b. Case Management Approach: This approach systematically tracks data and information to prevent students from having to repeatedly explain their situations and issues.

    c. Transition to SLATE

        iv. A significant transition is underway as faculty members will shift from Redhawk SOAR to the SLATE platform.

        v. A central concern raised during the discussion pertained to the documentation of early academic alerts and their inclusion in a student's record.

    d. Faculty Onboarding Plan

        vi. Detailed information regarding the faculty onboarding plan can be found in the attached slides.

        vii. The overarching goal is to collaborate with a select group to identify issues, implement improvements, and provide continuous opportunities for enhancements.

    e. A preview of the screens can be accessed in the attached slides.

    f. Volunteer Needs: The implementation committee is actively seeking volunteers for the first phase, commencing at the beginning of November.

    g. Faculty Input

        viii. Associate Provost Miller expressed his desire to have regular agenda space for the purpose of hearing faculty input.

        ix. He also mentioned the availability of substantial resources for the technical implementation of the SLATE platform.

IV. Executive session

Meeting was adjourned at 3:45 p.m.

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