

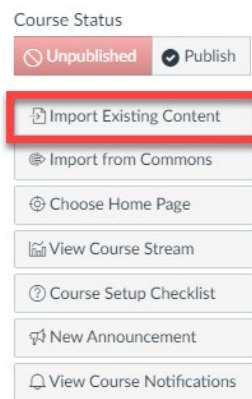
Canvas Guide: Uploading AACU Value Rubrics into a Canvas Course

Overview

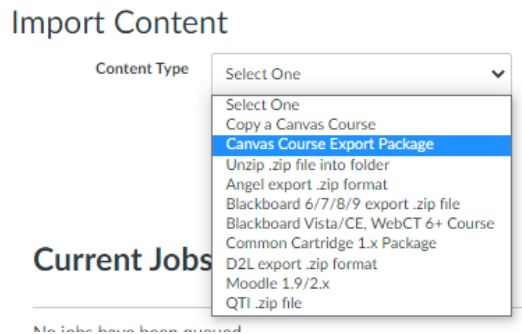
The AACU Value Rubrics are provided with permission to SU faculty for use in Canvas courses. After [downloading the rubrics](#), follow the instructions below to upload these rubrics into your Canvas course.

Upload Rubrics into Your Canvas Course

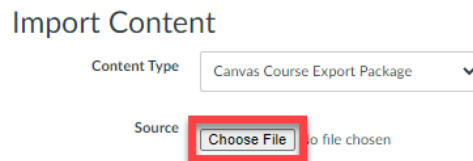
From your Home page, click **Import Existing Content** from the right-hand side bar:



Choose the **Canvas Course Export Package** option from the Content Type drop-down menu:

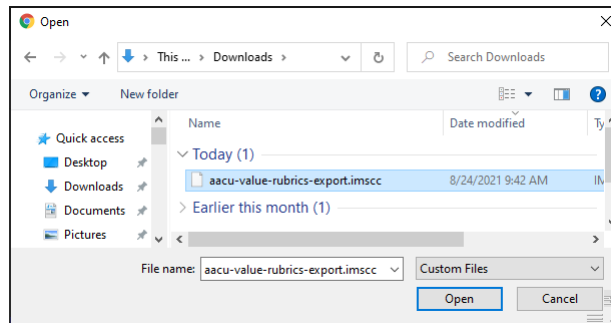


Locate the **Choose File** button to browse for your Canvas Course Export Package. A popup window will appear in your browser.



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Choose the **aacu-value-rubrics-export.imsc** file and click the **Open** button:



Click the box for **Select specific content** [1] and then click the **Import** button [2]:

Import Content

Content Type

Source aacu-value-ru...-export.imsc

Content All content **Select specific content** [1]

Options Adjust events and due dates

[2]

After the file has uploaded, click the **Select Content** button:

Import Content

Content Type

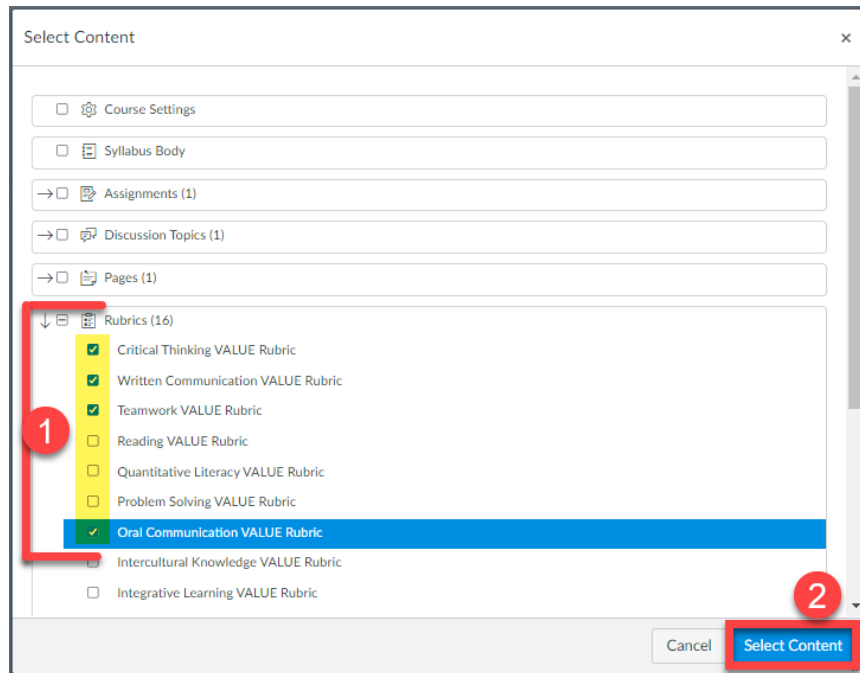
Current Jobs

Canvas Common Cartridge	...e-rubrics-export.imsc	Aug 24 at 11:45am	Waiting for Selection	<input checked="" type="button" value="Select Content"/>
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Content import files cannot be downloaded after 500 days.

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Click the arrow next to Rubrics to expand the list. Then use the check boxes to select the rubrics you'd like to import [1], and then click the **Select Content** button [2]. The rubrics will be uploaded to your Canvas course.



Use Rubrics in Your Canvas Course

Please see the [Grading with Rubrics](#) section of the [Faculty Canvas Tutorials webpage](#) in the [CDLI Help Center](#) for information about using these rubrics in your Canvas course.

Revision History

Version	Date	Description of change	Author
1.0	10/14/15	Initial version	M. Anthony
2.0	12/15/15	Revised for New Canvas UI	M. Anthony
3.0	09/06/16	Revised for CDLI Help Center	M. Anthony
4.0	08/24/21	Revised for CDLI Website	M. Otis