

Recommendation Form for Graduate Studies

This section to be completed by the applicant (please print)

Please give this form to the person writing the recommendation. Ask the writer to return the completed form to you in a sealed envelope. Using the envelope provided with the application packet is optional. Breaking the seal will render this recommendation not confidential.

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Name of applicant

.....
Month and date of birth (MM/DD)

.....
Name and title of recommender

.....
Relationship of recommender to applicant

Please recognize the confidential nature of this document. In accordance with the Family Educational Rights and Privacy Act (FERPA), after you matriculate, you will have access to this form unless (1) you waive your right to access; OR (2) your program routinely destroys recommendations after matriculation. Choose one option:

- I waive my right to access to this recommendation and understand that I will never be able to see this recommendation.
- I want to have access to this recommendation if I am admitted and matriculated, but I understand it may not be available if my program routinely destroys recommendations after matriculation.

As a recommender for an applicant to the Master of Fine Arts in Arts Leadership program, please complete this section.

The applicant is seeking admission to the Master of Fine Arts in Arts Leadership program. To assess the appropriateness of our program for this person, we would appreciate your candid opinion regarding the qualifications listed below. If there is any item for which you have little or no evidence, please indicate. Also, if you wish to supplement the recommendation with additional comments, attach a separate sheet. Please indicate your evaluation of the applicant by indicating the appropriate rating:

1 = Outstanding

2 = Above Average

3 = Average

4 = Below Average

5 = No Chance to Observe

Leadership qualities

Written communications

Potential for significant
contribution to the arts sector

Oral communications

Managing people skills

Integrity

Financial/Budgeting skills

Creativity

Resource development skills

Initiative

Organization and planning

Judgment

2. What are the applicant's strengths as you see them?

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3. What are the applicant's limitations as you see them?

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4. Other comments:

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5. Check one: I strongly recommend the applicant for admission.
 I recommend the applicant for admission with some reservation.
 I do not recommend the applicant for admission.

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Signature of recommender Date

.....
Name of recommender Title Phone

.....
Institution Email Address

.....
Address City, State, Zip

**Please make a photocopy for your records.
Return completed form before deadline to:**

**Graduate Admission Office
Seattle University
901 12th Avenue
P.O. Box 222000
Seattle, WA 98122-1090**