



SEATTLE UNIVERSITY

OFFICE OF THE REGISTRAR
901 12th Avenue, HILB 220
P.O. Box 222000
Seattle, WA 98122-1090
(206) 220-8030; Fax: (206) 296-2443
Email: registrar@seattleu.edu

INDEPENDENT STUDY, DIRECTED STUDY, or INTERNSHIP REQUEST

RMRGIS_C

ONLY FOR COURSES NUMBERED X950, X960, X980, X990

Instructions:

1. Arrange course work with the faculty member, determine the appropriate course number (see University Catalog) and course title.
2. Obtain required signatures.
3. Present this completed form to the Office of the Registrar, HILB 220, Redhawk Service Center, or mail/fax to the address above.
4. The date this *completed* form is received in the Office of the Registrar is considered the effective date of registration.

Student Legal Name: _____ Seattle U ID: _____
Last First Middle

College or School of major: _____ Major or Program: _____

Class Level: FR SO JR SR GR Post-Bacc Non-matric

This is a: Independent Study/Directed Study (at level 4960 5960 6960) Project/Reading (5990)

(circle level) Internship (at level 4950 5950 6950) SCE Undergrad Research (4990) CRJS (5980 5970)

To be taken: Year/Term (Fill in year): Fall _____ Winter _____ Spring _____ Summer 8-week _____ Intersession _____
Year Year Year Year Year

Course Subject (e.g. ENGL) _____ Title _____
Must not exceed 30 characters in length including spaces

Number of Credits _____ Name of Sponsoring Faculty (print) _____

► Student Signature: _____ Date: _____

- This course is a late add.* (Replaces the *Petition to the Dean*)
* Effective Fall Quarter 2011 a \$50 Late Add Fee will be charged and reflected on your bill
- This course puts the student in overload. (Replaces the *Petition to the Dean*) Total number of credits: _____ GPA: _____
- Dean or Associate Dean of Student's School/College signature required: _____ Date: _____
- This is a replacement for a course already added to the student's schedule. Drop this course: _____

TO BE COMPLETED BY THE SPONSORING FACULTY:

Course Description: Attach a copy of the course description. REQUIRED

This is a study abroad course (outside the U.S.): Yes

Grading Option: Letter CR/F A COURSE MAY BE GRADED CR/F ONLY WHEN SPECIFIED IN THE CATALOG

Course usage (check all that apply):

This course fulfills the following program requirements. Specify course title or number (e.g. *American Lit* or *Historical Theology* or *HIST 2010*):
Major requirement _____ Major elective _____ Minor requirement _____

This course fulfills a CORE requirement. Specify (e.g. Senior Synthesis, Ethics, etc.): _____

► CORE Director signature required _____ Date: _____

I verify that the above named student will meet the appropriate contact hour requirements as described in the Scheduling of Courses policy (79-2).

► Sponsoring Faculty Member's Signature _____ Date: _____

FINAL APPROVAL by DEPARTMENT/SCHOOL OFFERING THE COURSE SECTION:

► Chair, Dean, or Associate Dean Signature: _____ Date: _____

► Associate Dean for Arts and Sciences or College of Education ONLY: _____ Date: _____

OFFICE USE ONLY
Section Number: _____
Processed by: _____
Date: _____