

**From:** [Official HR Information](#)  
**Cc:** [Human Resources](#)  
**Subject:** Announcing The Work Number® Partnership  
**Date:** Tuesday, June 6, 2023 2:54:58 PM  
**Attachments:** [image001.png](#)

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Dear Colleagues,

Human Resources is pleased to announce our partnership with The Work Number®, a service from Equifax, to help provide automated income and employment verifications. This service will assist in providing verification information needed to apply for mortgage loans, rental assistance, social service benefits, as well as employment verification for past/future employers.

[The Work Number](#) is currently used by over 2.7 million employers to deliver important income and employment information to companies in the verification business. This new service has been added to expedite the delivery of this information and decrease the time it takes to fulfill these requests.

Effective today, HR will send the below message to entities that request income and employment verification for current and prior employees. These entities will be redirected to The Work Number, where they can extract the information needed to fulfill their request.

## Message to the Verifier

We have received your attached request for a verification of employment and/or income on a Seattle University employee.

Please note that our organization has selected The Work Number® service from Equifax to help provide automated income and employment verifications. Please visit [www.theworknumber.com](http://www.theworknumber.com), or call The Work Number Client Service Center at 1-800-367-5690.

[How to Use The Work Number](#)

**New to The Work Number?**

To verify income and employment go to [www.theworknumber.com](http://www.theworknumber.com) and sign up now.

Sign up as one of the following:

- Verify for Your Organization – Verify someone's employment, income, or work history.
- Government Program Verification - Determine someone's eligibility for government assistance.

**Already have access to The Work Number Database?**

- Visit [www.theworknumber.com](http://www.theworknumber.com) and login to your account.

When searching for Seattle University, please use employer code 4591375.

If you need assistance with your account or a verifier needs assistance obtaining information, please contact Equifax – The Work Number at 1-800-996-7566.

Thank you,

**OFFICE OF HUMAN RESOURCES | SEATTLE UNIVERSITY**

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