



## Computer Refresh Program Device Exception Policy

CRP is limiting the devices that can be used with allocated funding due to:

- More remote work encourages portable laptops for use at home or around campus
- The standard offerings are lightweight and portable
- Standard devices offer an affordable price point in comparison to non-standard devices. This allows for more devices to be purchased with the overall funding allocation per division
- Keeping fewer device types on campus aids our virtual environment, making updates cleaner and less complicated

### Full List of Devices

| Manufacturer | Model                      | Notes                                       |
|--------------|----------------------------|---|
| Lenovo       | L13 Yoga (13" touchscreen) | Includes security cable                     |
| Lenovo       | L14 (14" laptop)           | Ordered as needed – includes security cable |
| Lenovo       | T16 (16" laptop)           | Ordered as needed – includes security cable |
| Apple        | MacBook 13" Air            | Ordered as needed                           |
| Apple        | MacBook 13" Pro            | Ordered as needed                           |
| Apple        | MacBook 14.2 Pro           | By exception only*                          |
| Lenovo       | M70q (desktop)             | By exception only                           |
| Apple        | MacMini (desktop)          | By exception only                           |
| Mokin        | Dock                       |   |

**\*To keep it standard, the CRP funds will cover the cost of Exception devices with the limit \$2,000. If the exception device requested is more than \$2,000, IT Services will charge the remaining funds from the department's budget who requested the device.**

### Apple Devices as Exception Devices

In the past CRP funds could be used for apple devices. However, Seattle University is trying to better leverage our finite resources and one way is to not buy Macs as they are more expensive. We have found very few use cases on campus that require Macs and often we are talking about a user preference for Mac rather than a business need.

As of August 2020, Apple has announced that they are moving away from Intel to their own chips, this means new devices will not have the same long-term abilities as the previous Mac

devices. There is a risk that Apple will only distribute their software for the new chips which will affect device performance for other software not supported by Apple. This will diminish the performance of the device causing Macs purchased going forward to not have the useful lifespan they previously enjoyed.

### **Exception Process**

Once a non-standard device request occurs, CRP Coordinators will work with the end user to fill out the Computer Refresh Exception Form. Business reasoning behind the exception is required for further evaluation and depending on what type of device is submitted for approval.

- For desktop approval coordinators will submit the exception form to the department chair or department head for approval.
- For Mac approval coordinators submit the exception form to their Dean or Vice President.

Approved forms are then submitted to ITS via the [CRP@seattleu.edu](mailto:CRP@seattleu.edu) inbox and reviewed by Travis Nation, Seattle University's Associate CIO. Customers and coordinators will be notified by ITS if the exception is approved or denied.