



# Hold

Hold allows you to put an active call into a held state.

## Hold and Resume a Call

1. To put a call on hold, press the **Hold** button .  
The Hold icon  displays and the line button flashes green.
2. To resume the call, press the **Resume** softkey or the flashing green line button.

## Swap Between Held and Active Calls on Multiple Lines

If your phone supports multiple lines, use line buttons to swap between held and active calls.


For example, if you have a held call on Line 1 and an active call on Line 2, press the Line 1 button to make the Line 1 call active (resume it from hold) and to automatically put the Line 2 call on hold.

## Put a Call on Hold by Answering a New Call on Another Line

If your phone supports multiple lines, and you are already on a call when a new call rings, answering the new call puts the first call on hold automatically.

To answer the new call in this case, press the flashing amber line button or the **Answer** softkey.

## Determine if a Shared Line is on Hold

Look for a flashing red line button and the hold icon . When these indicators display, a call on the shared line has been put on hold remotely by the other user.

## Hold Reversion

Hold Reversion notifies you when a call is left on hold.

A Hold Reversion notification is similar to a new call notification and includes these cues:

- Single ring, repeating at intervals
- Flashing amber line button
- Flashing message indicator on the handset
- Visual notification on the phone screen

## Respond to a Hold Reversion Notification

Press the flashing amber line button or the **Answer** softkey to resume the call from hold.