

## **GRADING – ALTERNATIVE MODES\***

### **Pass/Fail Option (P/F)**

Undergraduate students may elect a pass/fail option in free elective courses only under the policy and procedures as outlined below. Graduate students may not elect the pass/fail option.

1. The P/F grade is an undergraduate student option; this grade may not be initiated by an instructor. Students requesting the P/F grade option must make their request to their dean or dean's designee prior to the last day to add/drop. The class and grade roster will not indicate that this option has been selected by the student. The instructor will assign a regular A-F grade, and it will be recorded as P or F grade. The minimum passing grade is a D-. As of Fall 1996, a failing grade is recorded as F; prior to that date the failing grade was E.
2. P grades do not affect the student's gpa, but an F is included in the gpa. Credits for all P grades count toward cumulative degree requirements and are included as credits completed on the transcript.
3. Only one P/F course may be selected in a given quarter, and only ten P/F credits are allowed toward a bachelor's degree.
4. None of the courses which satisfy university core, college requirements or major requirements may be taken with the P/F option. If a student takes a course P/F, and subsequently changes majors so that the course would be required, the student's dean will make the final determination as to applicability of the credit toward graduation.
5. If a student selects the P/F option and withdraws or takes an I grade in the course, these two grades take preference over the P/F option and will be recorded as I or W. When a student removes an I grade after selecting the P/F option, the P/F grade will be recorded.
6. When advising, faculty should caution transfer students that the P/F option may affect graduation with honors. A 90 credit minimum in regularly graded (A, B, C, D) courses is required with the appropriate gpa for honors eligibility at graduation. (Policy #75-21)

**Credit/Fail (CR/F)**

Courses designated by departments as available for credit or no credit are graded as CR (credit) or F (fail), and each should be so designated in the Catalog course description. When passed with the minimum acceptable standard of D- or above (for undergraduate) and C or above (graduate), the course will be graded by the instructor as CR and credit will be granted. There will be no effect on the gpa. A failing grade, F, will be included in the gpa. For an undergraduate to qualify for graduation with honors, a minimum of 90 credits must be completed at Seattle University graded A through D-. Credits from CR/F courses will not count toward the 90 minimum with the following exceptions: (1) coursework in the major mandatorily graded CR/F and/or (2) internships graded CR/F. Under these exceptions, the minimum required resident graded credits may be reduced to 80.

**Credit/No Credit (CR/NC)**

The credit/no credit grading option, approved in 1970 and amended in 1972 and 1974, was changed in Fall 1988 from a student's option to the grade assigned only when a credit-by-examination is completed. Only undergraduate courses may be attempted via credit by examination.

The minimum achievement level for receiving credit (CR) for credit-by-examination is C; performance below that level results in no credit (NC). Although normally a regular letter grade is required for university core courses and for those courses which apply to the major, the CR given on the basis of C achievement in a credit-by-examination may satisfy core and major requirements. Neither CR nor NC affects the gpa. Regulations for credit by examination are listed in the *Undergraduate Catalog*.

\*Previous title: Credit/No Credit Grading Option  
(Previous policy memos on this topic were issued under #70-7 dated 8/12/70, 72-1, 74-1, all of which are superseded by #76-1 first dated 5/13/76, revised 01/12/93, 8/7/96, 8/21/97, 09/05/15)

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