

**MASTER OF BUSINESS ADMINISTRATION
JESUIT INSTITUTION MULTILATERAL AGREEMENT**

The parties to this agreement are members of the Association of Jesuit Colleges and Universities and offer an MBA program accredited by the Association to Advance Collegiate Schools of Business (AACSB). The institutions recognize that today's MBA students face the possibility that during the course of their studies they may be required to move from the community where their studies for the degree began. To facilitate the students' ability to complete degree program requirements for the MBA, the parties to this memorandum agree, under the following terms, to accept into their MBA programs qualified students who have been accepted as fully-matriculating from any other institution which is a party to this memorandum.

I. Definitions

- A. Original University - University that originally admitted the student for study toward the MBA degree.
- B. Receiving University -University that will admit the students from the original university for the purpose of taking coursework toward completing degree requirements for a comparable program.

II. Student Eligibility

To be eligible to participate in this program, the student must:

- A. Be in good academic standing with the original university.
- B. Be applying to a receiving university that is at least 50 miles from the location of the original university.
- C. Be admissible to the receiving school.

III. Degree Granting Institution and Academic Requirements

Students who have completed more than one-half of the core and elective courses at the original university (those requirements beyond foundation or prerequisite courses) will be eligible to receive their degree from the institution that originally admitted them. In such a case, the student will take coursework at the receiving institution according to a plan established by the original institution. This plan will cover not only the courses to be completed, but also, by way of illustration and not limitation, such things as minimum

grades required, and time limitations for satisfying degree requirements.

Students who have completed one-half or less of the core and elective courses (those requirements beyond foundation or prerequisite courses) as required by the original university will receive their degree from the receiving university once they have satisfied all course and academic requirements established by the receiving university. All comparable coursework that was completed at the original university with grades of B or better will be transferred or otherwise applicable toward satisfying requirements, to include up to one-half of the core and elective courses of the receiving university. In such an instance, it is recognized that the total hours required to complete degree requirements may be different than the total hours required when the student was admitted to the original university. The institution granting the degree will have final authority in whether grades earned at the other institution will be included within the student's grade point average.

IV. The most recent list of participating institutions can be found at <http://jesuitmba.org/map.html>

V. Seattle University as "Original University"

A. MBA candidates who have completed more than one-half of their degree requirements at Seattle University may take courses at a participant institution, register and pay tuition at the participant university, and receive the MBA from the Seattle University, having followed their original Seattle University program. Once they been approved by Seattle University to attend a participant institution, these students will be granted an official leave of absence from Seattle University. The MBA director will input hiatus information into the system to facilitate enrollment verification. Financial aid for eligible students is awarded by Seattle University via an affiliation agreement.

Coursework at the receiving institution must be graded B or better but those grades will not be included in the Seattle University gpa. Credits earned will be posted as transfer work without limit on number. The six-year limit on time-to-degree, however, is maintained.

B. Those students who have completed one-half or less of the MBA requirements at Seattle University may transfer to another participating school, if they meet the admission standards of the receiving school. Courses graded B or better and judged by the receiving university as comparable to their degree requirements will transfer without limit. Students will register and pay tuition at the receiving institution for remaining requirements at that participant institution. It is possible that the total hours required to complete the degree at the receiving school may be more or less than the total hours required when the student was admitted to Seattle University. The receiving institution awards financial aid to eligible students.

C. A student transferring from Seattle University should note that although all

participating institutions will require the application, fee, Intake Form, official transcript and GMAT score, some will also require other supplementary materials to support the application.

VI. Seattle University as Receiving University

A. To consider accepting students within this agreement Seattle University must receive:

- graduate application
- application fee
- Jesuit Multilateral Agreement Intake Form completed by the MBA director at the original university specifying the student's circumstances and remaining degree requirements
- official transcript of all academic coursework completed at the sending school, as well as official undergraduate transcripts (not required for Type 1 Non-matric, a visiting graduate student enrolled in a graduate degree program)
- official GMAT or GRE score report (not required for Type 1 Non-matric)

A resume, personal statement, or letters of recommendation are not required with application through this agreement.

- B. Students who have completed more than one-half of degree requirements from a participant institution may take course work for which each student is prepared at Seattle University according to their original degree plan and transfer those courses back to the original university. They will be admitted as Type 1 graduate non-matrices, without a matriculation fee, into a special program designed just for them. They need not provide GMAT or GRE scores and unofficial transcripts are acceptable. These students are not eligible for financial aid through Seattle University. They are included in non-matric statistics.
- C. Students who have completed one half or less of their original degree plan may transfer previous applicable coursework to Seattle University, enroll as regularly admitted matriculated students, and fulfill the requirements for the MBA according to the current requirements at Seattle University. Previous work will be posted as transfer credit, with total unlimited; transferred grades will not appear on the Seattle University transcript and will not be included in the final Seattle University gpa when that degree is awarded. Financial aid is available to these students on equal basis with other fully matriculated graduate students.
- D. Students who transfer within this agreement are required to maintain the standards of graduate students at Seattle University and are governed by the guidelines established within the Graduate Catalog.

VII. All Participants within this Agreement

The applicant is solely responsible for providing all documentation to the receiving

institution to permit evaluation of the application in a timely manner. Financial aid will only be awarded by the degree-granting institution and application for any aid is also the sole responsibility of the student.

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Policy previously revised: