

# Meeting Minutes for March 13, 2019

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During the second meeting, the SUSC:

- Reviewed our group norms/meeting agreements
- Reviewed and approved the Staff Council purpose statement initially drafted by the Steering Committee
- Continued the discussion about the responsibilities and time commitment of the officer positions
- Called for nominations for Vice President and Secretary
- Elected Katie Bowler as Vice President
- Elected Erin Beary Andersen as Secretary
- Broke up into small discussion groups to discuss possible priority areas for the Staff Council; after small group discussions, each person shared one or more priorities they thought it important to see the Staff Council address.
- From the discussions about priorities, we collectively identified 6 initial committees, and point people for each committee, to begin addressing these priorities:
  - **By-Laws** (Point person: Leann Wagele)
  - **Review and Compensation** (Point person: Arsenio Roddy-Little)
  - **Professional Development** (Point person: ShanShan Tan)
  - **Inclusion and Community** (Point person: Alexa Goodman)
  - **Communication** (Point person: Megan Otis)
  - **Staff Recognition and Appreciation** (Point Person: Kit Morse)
- Asked each member to join at least one committee

- Asked each committee to meet prior to next month's SUSC meeting