

Seattle University Staff Council Meeting Minutes
Wednesday, May 12, 2021
1:00 – 3:00 pm via Zoom
Meeting Minutes

Present: Katie Bowler, Matt Burton, Brittany Goff, Johnica Hopkins, Jenna Isakson, Angie Jenkins, Christina Juarez, Kari Langsea, Bernie Liang, Chelsea Lien, Eunice MacGill, Dawn Madore, Toni Malaspino, Kit Morse, Rose Murphy (SGSU), Paige Powers, Rosie Sabaric, Kirsten Schumacher, Julie Schwabe, Excused: Mallory Torgerson-Preuitt
Minutes: Eddie Salazar

- 1) Welcome/Land Acknowledgment/Group Norms /Check In
- 2) University Update: Tim Leary, Executive Vice President
 - a. The update was conversational around what has worked in the past 18 months and what has not? Some thoughts shared by council members:
 - Embracing technology – zoom and instant screen sharing
 - Flex schedules – what have we gained?
 - How to adjust for pets? Bringing pets to work has worked for some
 - Successful events (especially short programs) virtually – ex. OSP programs and Soul Sessions
 - How to rethink commuting again?
 - Leadership has been far more accessible virtually
 - Short term and longer-term policies re: flexibility in work environment
 - Students are generally NOT responding to virtual programming
 - Working through faculty/staff vaccination requirement
 - Who is vaccinated and who is not? How to negotiate masks, etc. – creating anxiety
- 3) APSR Working Group: Sara Watstein, Wilson Garone, Alvin Sturdivant, Chris Van Liew, Co-chairs
 - a. Staff presence in group: Kit Morse, Dion Wade, Bernie Liang, Lindsay Fox
 - b. Added Operational to the name: Administrative “Operational” Programs and Services Review
 - c. Sent updated communication to Cabinet and Deans and wider communications soon.
 - d. How do we describe process? Comprehensive Process Design document
 - e. Include checks and balances – opportunities for engagement.
 - f. First year of ongoing selective process
 - g. 158 programs and services initially targeted. Developing methodology for selection (about 10)
 - h. No existing inventory of programs – started from scratch
 - i. Monthly podcast to be launched & campus fora
 - j. Guidance to leaders about how to use the template with rubrics
 - k. <https://www.seattleu.edu/strategic-planning-council/administrative-operational-programs-and-services-review/>
- 4) Budget Update: Wilson Garone
Review of May 7 CFO Forum
 - a. University sharing financial statement and endowment reports now.
<https://www.seattleu.edu/controllers-office/audited-financial-statements>
<https://www.seattleu.edu/finance-and-business-affairs/treasury-and-risk-management/annual-endowment-reports>
 - b. No hiring freeze for FY22. Budget available on July1. Check with HR regarding hiring.

5) Leadership Team Update

- a. Ex-Officio Amendment Discussion – voted on in June (First – Katie; Second – Bernie)
Outgoing president recognized as resource and continuity.
- b. Leadership election nomination & transition process
President should come from existing council – please consider self-nominations via Qualtrics
- c. SGSU request for presentation of student survey. A special meeting will be organized.
- d. Election Update – voting will start on Friday
- e. June will be a transition meeting – Fr. Steve will join us.
- f. Email update

6) AcA Update: Angie Jenkins

- a. What will student housing look like (doubles, not triples). Hotels might be needed
- b. Vaccination updates – what are expectations for masks, etc.?
- c. Eduardo presented his four emphases
- d. SGSU shared the executive summary of their survey

7) Closing Thoughts/Loose Ends

Addition to the minutes: In April, it was brought to the SUSC attention that an official vote on the proposed requirement for vaccinations of Staff (and Faculty) would be helpful in our feedback. An electronic vote was held from 4/20-4/23. With 17 members voting, the motion to require vaccines of staff passed, the question of if there should be personal exceptions did not. This information, along with long form feedback gathered in Teams was passed along to our Cabinet liaison and the reopening task force.