

# SeattleU Staff Council Meeting Minutes

September 13<sup>th</sup>, 2023 | 1:00-3:00pm PDT

**Location:** Remote using Zoom: <https://seattleu.zoom.us/j/95534508902>

**Present:** Laura Reeve, Stephanie Lewis, Carly Darcher, Niall Quinn, Emma Adkins, Kevin Wells, Kim Thompson, Becky Rowe, Suzanne Haws, Heather Juul, Ashlee Day, Valerie Fisher, Chuy Garcie, Rachel Olsen, Gabe Solseng, Michael Mullen, Eli Christopher Voigt

**Not present:** Nick Cubita, Isa Galligar

**Minutes:** Carly Darcher (Secretary Treasurer)

## Welcome

- Land acknowledgement (Laura)
- Check-in (SUSC Members; norms in chat)
- Thank you to Eddie Salazar (Laura)
- SUSC Email report (Stephanie)
  - Increase in daily parking costs. Shared with Jerron and Parking Services.
  - Questions about COVID response this fall. Shared with Jerron.
  - Request to have the new CFO speak to staff council.
  - When will the Modern Think survey results be rolled out? Shared with Jerron.

## CARE Team and Student Resources (James Willette)

- Student concerns that the CARE Team see
  - Academic Concerns
  - Basic Needs
  - General
  - Mental/Physical Health
  - Relationship Concerns
- Can make a CARE Referral here: [https://cm.maxient.com/reportingform.php?SeattleUniv&layout\\_id=0/](https://cm.maxient.com/reportingform.php?SeattleUniv&layout_id=0/)
  - Will be changing to Slate form in the future
- CARE Team Website: [www.seattleu.edu/deanofstudents/care](http://www.seattleu.edu/deanofstudents/care)

## Update from Senior Leadership Liaison and HR VP (Jerron Lowe)

- Senior Leadership Retreat recap
  - Welcomed new members CON Dean, ADM, ED, CFO
  - Reported Climate survey findings
  - Campus Climate Emergency Response Team report out
  - Discussion about what does it mean to be a Catholic Institution
  - APSR update
  - AI discussion
- Town hall to discuss the survey results around October 9<sup>th</sup>
- COVID Protocol update to come soon
  - Vaccine Clinic Covid and Flu Sept 27 and October 3rd

## Update and Q&A with ITS (Heather Geiger)

- Website will be for prospective students. Intranet for SU faculty and staff will be built on SharePoint

- Computer refresh starts next Monday – no longer handled through coordinator. There will be a form to fill out.
- For Jira ticketing questions, Kartika Garg is the main contact
- Teams Phone is replacing desk phones and Cisco Jabber app. There are a range of options to suit the needs of your office. Hope to finish by November.
- For questions or concerns about this reach out to Maddie Ringstad. There is a form.  
<https://redhawks.sharepoint.com/sites/ITSCommunications/SitePages/The-Teams-Phones-Project.aspx>

### Committee Reports

- Nomination, Election, and Bylaws Committee recommendation for update to bylaws based on changes in WA state FLSA laws
- Committee on Appointments – need more volunteers for the BOT committees
- Communication Committee– no immediate updates
- Inclusion and Community Committee – no immediate updates
- Professional Development – met 8/29, revisited the creation of an intranet page. An announcement will go out in SU Today in October. Align themselves with work in HR and prof form staff strategic directions group
- Recognition and Appreciation Committee – Plan to connect with the SUSC members that are interested in wellness to see how the two groups can work together.
- Review, Benefits, and Compensation Committee
  - Continues to be anxiety that we will be asked to go back to the office full time.
  - Looking at tuition remission program.
  - Working on gaining clarity around compensation.
  - Floating some holiday ideas. Strategy was to look at calendar to get easy wins
- Staff and Faculty Interactions Committee - did meet and selected two new Co-chairs Valerie and Emma. Still identifying what are going to be their top goals moving forward.

### Bylaws discussion

- Discussion about how to handle the shifting numbers
- Seats are distributed proportionally across the council as a whole. Evaluate every election cycle. Plan is to continue the discussion on SUSC Teams channel. We will vote on this at the October meeting

### General Updates

- Midterm faculty & staff check-in | Fri, Oct 20 | 12:30-1:45 | Email Rachel Olson or faculty-development@seattleu.edu to register
- Concern around the long silence around the campus climate survey results. General feeling more like it is done to us and not part of a larger campus wide conversation.
- AY24-25 brings a lot of new changes to FAFSA. FAFSA will be delayed. If you want information reach out to Student Financial Services

Next meeting is on October 11<sup>th</sup> on Zoom <https://seattleu.zoom.us/j/95534508902>